

**TOWN OF HAWLEY, MASSACHUSETTS
POLICY FOR USE OF SAND BY HAWLEY RESIDENTS AND BUSINESSES
FEB 18, 2020**

Per Order of the Board of Selectmen:

1. PURPOSE: This policy is adopted to ensure the safety of Hawley residents against the hazards created by winter weather. This policy supersedes any prior Town policies pertaining to the same subject matter.

2. HIGHWAY DEPARTMENT PROVISION OF SAND TO PRIVATE RESIDENTS: Any Hawley resident may come to the Town Garage and pick up a reasonable quantity of sand for private use on his or her own property at no cost. It is strongly preferred that residents show up during the normal business hours of the Highway Department, however a small pile of sand shall be kept outside of the sand/salt shed for residents to pick up on an emergency basis when the sand/salt shed is closed.

3. HIGHWAY DEPARTMENT DELIVERY OF SAND TO RESIDENTS: In the case of residents who are elderly or disabled, the Highway Department may, if requested and if feasible, drop off sand at a resident's home, again at no cost to the resident, however the resident must make arrangements for spreading the sand and Highway Department personnel shall not spread the sand while working hours for the Town. The Highway Superintendent has the final say as to how much sand is dropped off and the timeframe in which doing so is feasible.

4. PROVISION OF SAND TO LOCAL CONTRACTORS: A contractor or business based AND principally doing business within the Town of Hawley, who is engaged in the business of plowing and/or sanding for others may purchase sand from the Highway Department at a per volume rate set by the Board of Selectmen each year and reasonably calculated to cover the Town's costs of procuring the sand. This calculation shall take into account not only the cost of the sand itself, but also the cost of salt additives and labor necessary to load it. The following conditions shall apply:

- (a) The contractor must reside and/or the business must be based in Hawley and must substantially serve Hawley residents.
- (b) The contractor or business must set up an account with the Hawley Highway Department.
- (c) The contractor or business shall only be permitted to pick up sand during hours specified by the Board of Selectmen or Highway Department. The sand/salt shed shall be locked after hours.
- (d) Sand shall be loaded by a Highway Department employee and the loading shall be under Highway Department supervision at all times. The amount loaded shall be accounted for and invoiced to the contractor or business.
- (e) The Town reserves the right to terminate these privileges for any contractor or business which fails to pay timely, fails to comply with this policy, uses excessive amounts of sand outside of Town, or engages in any conduct or omissions which create a risk to safety.